

Questions about yourself

1. Your age:

_____ years

2. Your gender:

- female
 male

3. How did you hear of us?

- ... from a friend / colleague
 ... from my parents / relatives
 ... in a booklet
 ... through the media
 ... on the internet
 ... from another institution:
if so, which one: _____

4. Your current job/education status:

- ... in education
 ... in (further) training
 ... in work (employed / self-employed)
 ... unemployed / job returner
 ... housewife/husband

Details regarding the career guidance process

5. Total length of career guidance you received:

_____ hours in total

over a period of _____ months

6. What information/advice did you expect before you came here? (more than one answer possible)

- Advice with problems at school / in my education / in my job
 Legal advice
 Questions as regarding dropping out studies / change of studies
 Information about tests
 Information / help for a personal decision
 Information about formal education
 Information about further training offers
 Information about apprenticeships / work placements
 Information about mobility programmes (e.g. student exchange programmes)
 Information about job opportunities
 Other _____

absolutely yes, rather rather not not at all

7. Would you say that your advisor was competent overall?

If not, why? _____

8. What is your opinion of the quality of the career guidance service?

- | | | | | |
|---|-----------------------|-----------------------|-----------------------|-----------------------|
| The career guidance service was informative | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| The career guidance service was friendly | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| The career guidance service was objective | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| The career guidance service was useful | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

absolutely yes, rather rather not not at all

9. Did your advisor give you clear answers to your questions?

10. Did your advisor allow you to express yourself?

11. Did you feel that the advisor spent enough time with you?

12. Did you feel that the advisor understood your problems?

13. Did you feel comfortable in the way the advisor communicated with you?

14. Were you in comfortable surroundings?

15. Was the location sufficiently private?

16. Did your advisor give you his/her undivided attention?

17. Was your advisor helpful in developing an action plan?

18. Were you given relevant further resources and information?

19. Did your advisor offer you follow-up support if necessary?

yes no was not necessary

20. Did you pay for the career guidance services?

yes someone else paid for me the service was free of charge*

21. Would you recommend us?

yes no

22. Do you have any helpful suggestions for us?

Thank you for participating!

This questionnaire has been developed within the Leonardo da Vinci pilot project MEVOC by an international expert team. More information and other project products are available on the website www.mevoc.net.

* This does not suggest that career guidance services should be free of charge